



We are so glad you are considering hosting a table!

Co-host with a friend or do it yourself, what better opportunity to use your Christmas china, set a pretty table, and host an easy holiday gathering? As a Table Hostess, your ticket to the Tea is our gift to you, for the gift you are giving others.

Contact Dianne Cornwell for more information at dcornwell03@hotmail.com or (912) 441-7846.

What it means to be a Table Hostess:

1. **Provide 8 place settings.** This includes teacups and saucers, napkins (paper or linen), a plate for lemon slices, a plate/bowl for teabags, a sugar bowl, and 2 teapots. Chargers and/or dinner plates are optional but encouraged. Christmas-themed place/tea settings are not required, as long as the table is decorated in a seasonally festive way!
2. **Provide a centerpiece for your table.** It can be as simple as a floral arrangement, nativity scene, reindeer, nutcrackers...anything seasonal and festive goes! It does not have to be overly ornate or extravagant.
3. **Greet the women seated at your table.** Engage in cheery conversation, especially with those you may not know.
4. **Serve the tea to the women at your table.**
5. **Set up your table** on Friday, December 5th from 3:00 p.m. - 6:00 p.m.
6. **Enjoy** being a part of this most special event at SIMC and kicking off the Christmas season!

The Details:

- **Centerpieces:** The table will be full with 8 place-settings, so space will be limited. Centerpieces should be of low to moderate height so it does not block anyone's view. Candles are not permitted unless they are flameless.
- **Water:** Table hostesses are responsible for filling your teapots with hot water; there will be hot water dispensers located around the room. Hostesses should also refill their guests water glasses, as needed.
- **Food Service:** We will have helpers who serve the food and help clear plates.
- **Seating:** Please let us know how many reserved seats you would like for your table, as well as the names of the guests you would like seated at your table. Remember, you need a seat too, so your table can fit up to 7 guests. While we hope you will invite friends to join for this special event, it is also wonderful and needed to have open seating for those who will come alone or do not know one of our table hostesses. Please consider keeping open seats at your table as well.
- **Table Assignments:** Tables will be assigned in the order hostess registration is received.
- **Clean-Up:** Table Hostesses are responsible for clearing and cleaning their table after the event. You do not need to put the table, chairs, or tablecloths away - SIMC will do that!

FAQs:

What items are provided by SIMC:

- **Linens:** White tablecloths will be provided. Additional tablecloths or runners are welcome.
- **10" Plastic Plates:** Elegant clear plastic plates (with a gold rim) will be used to pre-plate the food.
- **Water Glasses & Flatware:** High end clear plastic water glasses and gold flatware will be provided.
- **Food & All Things Tea:** a light lunch, dessert and all tea and accoutrements will be provided.

Thank you for helping spread Christmas cheer!