



We are so glad you are considering hosting a table!

This is one of the most fun parts of the Christmas Tea! Co-host with a friend or do it yourself, what better opportunity to use your china, set a pretty table, and host an easy holiday gathering? As a Table Hostess, you can reserve seats at your table for friends or open it up to make new friends! And your ticket for the Tea is our gift to you, for the gift you are giving others.

What a Table Hostess is responsible for:

- *Provide 8 place settings.* This includes teacups and saucers, forks, teaspoons, napkins (paper or linen), a plate for lemon slices, a plate for teabags, a sugar bowl, a cream pitcher, and 2 teapots. Chargers are optional; this can be china, regular dishes, or silver - it does not have to match. Settings do not have to be Christmas-themed; you can incorporate any kind of design and still decorate in a seasonally festive way!
- *Provide a centerpiece for your table.* It can be as simple as a beautiful poinsettia, a nativity scene, reindeer, nutcrackers, greenery, a floral arrangement... anything seasonal and festive! It does not have to be overly ornate or extravagant.
- *Greet the women seated at your table.* Engage in cheery conversation, especially with those whom you may not know.
- *Serve the tea to the women at your table.*
- *Enjoy being a part of and sharing with others this most special event at SIMC!*

FAQs:

What does the church provide?

- *Linens:* White tablecloths will be provided. You are welcome to bring additional tablecloths or runners.
- *Plates & Water glasses:* Lunch will be pre-plated, so no need to provide plates unless for decorative purposes.
- *All Tea, Tea Accompaniments, & Food*

Are there any guidelines for the centerpieces?

The centerpiece should be of low to moderate height so it does not block anyone's view. Candles are not allowed unless they are battery-operated and flameless. Keep in mind the table will be fairly full with 8 place-settings.

Where will my table be set up?

Tables will be assigned in the order hostess registration is received (e.g. Table 1 will be up front). When you arrive to set your table, please come to the check-in table at the main entrance to Bailey Hall. There we will have your reserved table signs, reserved seat signs for your guests, and confirm the number of open seats at your table.

When should I plan to set up?

The church will be open Friday, December 1st (3:30pm-6:00pm) or Saturday, December 2nd (9:00am-10:00am) for table set up.

How will seating be arranged?

Please let us know how many reserved seats you would like for your table and the names of your guests (8 seats total including you). Please consider keeping open seats at your table for those who will come alone or do not know one of our table hostesses.

Thank you for helping spread Christmas cheer!